

**TIDEWATER REGIONAL
LOCAL HUMAN RIGHTS COMMITTEE
November 6, 2012 – 8:30 a.m.
MINUTES**

Members Present

Amy Jennings, LHRC Member
Delinda Patterson-Swanston, LHRC Member
Janet Martin, LHRC Member

Other Present

Dana Gillentine, Risk Manager – Kempsville Center for Behavioral Health
Fran Neaves, Director of Performance Improvement – First Home Care
Jacqueline Abbott, Director of Risk Management and Performance Improvement – Harbor Point BHC
Jennifer Kelly, Director of Nursing – Harbor Point Behavioral Health Center
Kenya Ratliff, Day Treatment Supervisor – First Home Care
Lisa Duez, VA Mental Health Director – First Home Care
Lisa Sedjat – First Home Care
Marie Henrich, Office Manager – Harbor Point Behavioral Health Center
Paula Harr, Director of Quality Management Services – First Home Care
Reginald Daye, Regional Advocate – DBHDS
Timothy Jones, Human Rights Advocate – DBHDS

I. CALL TO ORDER

The Local Human Rights Committee meeting was called to order at 8:50 a.m. by Ms. Swanston.

II. REVIEW OF MINUTES

Ms. Martin made a motion to approve the meeting agenda. Ms. Jennings seconded the motion and all members present voted to accept. Ms. Martin made a motion to approve the August 7th minutes. Ms. Swanston seconded the motion. Ms. Martin made a motion to approve the August 20th minutes as revised. Ms. Jennings seconded the motion. Ms. Jennings made a motion to approve the June 28th minutes. Ms. Swanston seconded the motion.

III. PUBLIC COMMENTS

There was no one from the general public who wished to speak.

IV. UNFINISHED BUSINESS

IM Medication Policy Review (Kempsville Center for Behavioral Health) – Mr. Daye request that the LHRC defer this that this unfinished agenda item to the next schedule meeting, since KCBH has not submitted its amended policy. The LHRC members agreed with the request.

V. NEW BUSINESS

There was no new business.

VI. STANDING REPORTS

A. General Information – There was no information to report.

B. Regional Advocate Update – Reginald Daye – Mr. Daye informed the committee members that a Regional Human Rights Training was scheduled for November 8, 2012 at Eastern State Hospital. He encouraged all new members to attend this training.

The variance request for “Unit Restriction” was approved by the SHRC for a six month period and will require an update to the SHRC in ninety days. This will be due in December 2012 and must be renewed in March 2013. The variance on “Restricted Use of Canteen” was approved by the SHRC for one year with an update every six months. The variance on “Phone Restriction” was approved by the SHRC for one year with an update every six months. Ms. Gillentine will send a revised handbook to all LHRC members. The SHRC did not approve the variance request involving opening the mail.

Mr. Daye announced Denise Tynes as a new member to the LHRC. She has been approved for a three year period.

C. Quarterly/Annual Reports

OVERVIEW OF ALLEGATIONS

| LOCATION | JULY | AUGUST | SEPTEMBER |
|-----------------------------|------|--------|-----------|
| VBPC – ADC 75 | 2 | 4 | 0 |
| Harbor Point BHC – ADC 81.5 | 20 | 24 | 16 |
| Kempsville Center | 27 | 32 | 22 |
| Oyster Point Academy | 1 | 2 | 2 |
| Summer Day Treatment | 13 | 3 | 0 |
| Day Support Program | 0 | 2 | 0 |

SECLUSION AND RESTRAINT REPORTS (S=SECLUSION, MR=MECHANICAL, PR=PHYSICAL, CR=CHEMICAL)

| LOCATION | JULY | AUGUST | SEPTEMBER |
|----------------------|-------------|------------|------------|
| VBPC | | | |
| Harbor Point BHC | PR-96, S-0 | PR-99, S-0 | PR-63, S-0 |
| Kempsville Center | PR-88, S-24 | PR-63, S-5 | PR-50, S-0 |
| Oyster Point Academy | PR-5 | PR-5 | PR-25 |
| Summer Day Treatment | NA | NA | NA |
| Day Support Program | NA | NA | NA |

Mr. Daye reminded Ms. Neaves, Ms. Abbott, Ms. Harr and Ms. Gillentine that their annual reports will be due in January 2013. Fourth quarter reports will also be due in January 2013. The annual seclusion and restraint report will be due January 15, 2013 to the office of Clinical Quality and Risk Management attention:

Marion Greenfield, Director
1220 Bank Street

Richmond, VA 23219-3645
804-786-4516

D. ALLEGATION REPORTS – CLOSED SESSION – VBPC, FHC, HPBHC, KCBH

Motion: Ms. Jennings made a motion that the committee go into Executive Session, pursuant to Virginia code 2-2-3711A (4) for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from First Home Care, Harbor Point Behavioral Health Center, Kempsville Center for Behavioral Health and Virginia Beach Psychiatric Center, pursuant to the regulations.

Action: Second was made by Ms. Martin. All members voted in favor of the motion.

Reconvene in Open Session: Upon reconvening in Open Session, Ms. Martin, Ms. Jennings and Ms. Blackett of the Tidewater Regional LHRC certified to the best of their knowledge that only public matters exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session, as referenced above, were discussed in accordance to Virginia Code 2-2-3711A (4).

Freedom of Information Act (FOIA) – Mr. Daye provided this training to the three members present, Janet Martin, Amy Jennings and Delinda Patterson-Swanston.

VII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, January 29, 2013 in the upstairs conference room of Harbor Point Behavioral Health Center. The committee members discussed and agreed upon the following 2013 LHRC meeting schedule:

January 29, 2013
April 30, 2013
July 23, 2013
October 29, 2013

All LHRC meetings will be held at Harbor Point Behavioral Health Center located at 301 Fort Lane, Portsmouth 23704.

VIII. ADJOURNMENT

There being no further business to discuss, Ms. Martin made the motion to adjourn. Ms. Jennings seconded the motion. The meeting was adjourned at 11:00 a.m.

RESPECTFULLY SUBMITTED:

Marie Henrich, Office Manager
Recording Secretary

Delinda Patterson-Swanston, LHRC Vice Chairperson